

● Guide for Prospective Tenants:

Congratulations! Your offer has been accepted and you are looking forward to moving into your new home with David Andrew. So what's next?

Referencing has started and we will need the following documents from each prospective tenant.

You are in full time employment:

- Registration Form
- Proof of ID – Passport
- Last 3 Months' Bank Statements
- 3 Recent Payslips

You are a student:

- Registration Form
- Proof of ID – Passport
- Last 3 Months' Bank Statements
- A scholarship letter and proof of any grant or funding

We will be using the email addresses you provide to check your references so please keep them clear.

Note: *If you are self-employed we will need two year's tax returns and/or an accountant's reference in lieu of an employer reference. Failing that, we will need you to provide a guarantor for the tenancy.*

Guarantor Info:

If you are a student or you are earning below the advised threshold you will need a UK Homeowner to guarantee the tenancy. One guarantor per tenancy is all that we need but we will accept more should you wish.

Note: *As Tenants on a Joint Agreement, you are all jointly and severally liable for any outstanding rent. As such, a guarantor guaranteeing the rent for one tenant is therefore guaranteeing the whole tenancy.*

From each Guarantor we will need the following:

- Guarantor Form
- Signed Deed of Guarantee – *This will be sent to you by your Lettings Coordinator*
- Proof of ID – Passport
- Last 3 Months' Bank Statements or an Employment Reference
- Proof of UK Homeownership – either the Title Deed or a Mortgage Statement

Please email all of these documents to your point of contact at David Andrew.

Once referencing is complete we can proceed to drawing up contracts and make your move quick and easy.

All the best,

David Andrew Estates